

Dear Parent or Carer

April 2020

Breakthrough is adapting its mentoring programme to support those young people who would like to remain in contact with their mentor whilst the schools are closed.

Until now, mentoring has taken place on a weekly basis in school during a timetabled period. However, due to the Covid-19 pandemic and subsequent schools closures we are adapting how we work with our young people. We would like to offer your young person the opportunity to participate in Breakthrough Digital Mentoring and need your consent to enable us to continue to engage and maintain the positive mentoring relationships that have developed. We will also seek your young person's consent to take part. This consent is separate to that given previously which covers in-school mentoring and permission to contact your young person via phone and text.

The Breakthrough team have worked hard to find the easiest and safest ways for young people and their mentors to keep in touch and have identified five methods of communication. The online Parent and Carers Guide to Breakthrough Digital Mentoring for Young People provides more information.

Providing Consent

The consent form provides clear information about which areas consent applies to. Only complete the form if you have been able to make an informed decision around the choices available. It is also the policy of Breakthrough to obtain consent from young people therefore, we will ask them to complete a separate consent form.

How long does consent last?

Consent can be withdrawn at ANY time verbally or in writing to any member of the Breakthrough team.

Who keeps the consent forms and for how long?

Consent forms will be stored securely on Dundee City Council issued school laptops and managed by the Breakthrough coordinator in each school. Consent forms will be retained securely for a maximum period of 5 years from the date of consent.

Breakthrough policy statement

It is Breakthrough's policy to obtain consent for any activity proposed with young people, both in and out of school. This includes but is not limited to; Group work, 1:1 mentoring, 'Breakthrough Beyond' work or learning experiences and Digital Mentoring

If you have any questions about Breakthrough Digital Mentoring or want to discuss in more detail, you will have the option to do so when you complete the form attached. Alternatively, please visit <https://www.breakthroughdundee.co.uk/schools/> for the contact details of your young person's School Coordinator.

If you are happy to proceed, [please click here to access and complete the Parent and Carer Consent Form](#). **Your young person will be asked to complete a separate consent form.**

We look forward to hearing from you,

Kind regards,
The Breakthrough Team

Working with Dundee City Council

Breakthrough have agreed to exchange information about young people with Dundee City Council in order to provide the best possible support. **All information accessed, collected, stored and shared will be relevant and subject to the rights and responsibilities outlined in the GDPR (2016) guidelines, which form part of the Data Protection Act 2018.**